



ADVISORY COMMITTEE STAFF REPORT

MEETING DATE: March 18, 2021

AGENDA ITEM: 4.c

SUBJECT: GSA Sustainability Fee Adjustment

RECOMMENDATION:

Receive report on FY 2021/2022 GSA Sustainability Fee Adjustment and provide recommendation on methodology and approach.

BACKGROUND:

Hansford Economic Consulting was contracted to develop the GSA Sustainability Fee for FY 2019-20. On December 10, 2020 the GSA Board of Directors approved Amendment No. 2 for HEC to update the GSA Sustainability Fee for FY 2021/2022.

DISCUSSION:

Hansford Economic Consulting will provide an preliminary update on methodology for the fee adjustment for Advisory Committee discussion and recommendation. Staff is providing the following process and timeline for Advisory Committee information.

- February 25, 2021 – Executive Committee receives and approves task calendar
- March 4, 2021 – Budget and Finance Committee receives preliminary Fee Adjustment estimate for FY 2021/2022 budget
- March 18, 2021 – Advisory Committee receives preliminary Fee Adjustment methodology from HEC
- April 8, 2021 - Board of Directors receives Fee Adjustment Report and provides comments and input
- April 29, 2021 – Public noticing – once per week for two weeks
- May 13, 2021 – Board accepts final report and adopts resolution for the revised fee.

FISCAL IMPACT:

This work was approved by the Board of Directors on December 10, 2020.

ATTACHMENT(S):

None

PREPARED BY:

Donna Meyers, General Manager