



Salinas Valley Basin

Groundwater Sustainability Agency

AGENCY MEETING DATE: August 10, 2017

AGENDA ITEM: 7

SUBJECT: Resolution entering into an agreement with Regional Government Services to provide management services for the SVBGSA

RECOMMENDATION: Adopt Resolution Authorizing the Board Chair to sign an agreement on behalf of the Board of Directors of SVBGSA to enter into an agreement for services with Regional Government Services (RGS).

BACKGROUND

Section 9.1 of the Joint Exercise of Powers Agreement (“JPA Agreement”) forming the Salinas Valley Basin Groundwater Sustainability Agency (“Agency”) provides that one or more members of the Agency will provide interim administrative, legal and other support services at no cost to the Agency until the appointment of the Permanent Board of Directors (no later than October 1, 2017). To meet this requirement the City of Salinas (“City”) has provided interim General Manager and Clerk of the Board services to the Agency, and the County has provided interim legal and administrative services.

In order to provide permanent services and advance the JPA to full time status your Board approved the issuance of a Request for Qualifications that began the process of securing management services for the SVBGSA.

The selection process included an interview panel of the two responding candidates. The panel was comprised of the interim General Manager, the Board Chair, Board Members and interested stakeholders. The panel unanimously selected Regional Government Services to provide management services.

Based on this selection your Board directed the General Manager to negotiate an agreement for services with RGS

DISCUSSION

RGS is a fee supported Joint Powers Authority specializing in public-sector administration and consulting services. RGS charges for services on an hourly rate and has worked with over 200

agencies since its inception. The agreement with the SBVGSA includes RGS providing record keeping, financial services and meeting support and ongoing day-to-day-organizational infrastructure needs. RGS will also provide the services of a General Manager under this agreement.

RGS is concerned along with Board Members that the SVBGSA gets the General Manager it needs. To accomplish this RGS has developed a process, that will use an ad-hoc committee designated by the Board Chair to define the qualities in the General Manager that are most important to Board Members. Once these characteristics are defined, RGS will recruit a candidate that embodies the qualities defined by the committee. The ad hoc committee will then work with RGS to determine whether the candidate does in fact have those qualities and can meet the needs of the Board and the agency.

If the candidate is qualified, they will enter into employment with RGS and fall under the terms of the agreement between RGS the SVBGSA. If the candidate is not found to be appropriate RGS will recruit another candidate and the process will be repeated.

The agreement for services was reviewed by the interim General Manager, interim legal counsel and the Vice Chair of the Board. The agreement is attached for your review.

FINANCES

Payment for all positions provided by RGS will be billed at an hourly rate that is inclusive of insurance, benefits (if paid) and administrative overhead costs. Direct external costs, including such expenses as travel or other costs incurred for the exclusive benefit of the Agency, will be invoiced to the Agency without mark-up.

The General Manager Position is expected to average 30 hours of work a week over the course of the first year. The average workweek is expected to reduce in the second year of the agreement. All services provided by RGS fall within funding established for positions in the approved budget. If the General Manager position worked 40 hours per work for an entire year, it could still be contained within the approved budget.

The request in the attached Resolution is for your board to authorize the Board Chair to execute and agreement between the SVBGSA and RGS.

A- Resolution

B- Agreement with RGS

**Before the Board of Directors of the
Salinas Valley Basin Groundwater Sustainability Agency**

Resolution No.

Resolution authorizing Board Chair for the)
Salinas Valley Basin Ground Sustainability)
Agency to execute and enter into an agreement)
with Regional Government Services for the)
provision of management and support services

WHEREAS, the Salinas Valley Basin Groundwater Sustainability Agency (“Agency”) was formed by a Joint Exercise of Powers Agreement (“JPA Agreement”) effective December 22, 2016; and

WHEREAS, the Formation of the JPA requires that the services of a General Manager and other management services be secured to support the development of the Agency; and

WHEREAS, a Request for Qualifications was prepared and distributed to acquire the services of an individual or organization to serves as the General Manager of the Agency; and

WHEREAS, two responses were received to the RFQ and a panel of Board Members and interested stakeholders was convened to evaluate respondents to the proposal; and

WHEREAS, the panel unanimously agreed that Regional Government Services was the best candidate to provide management support services for the SVBGSA; and

WHEREAS, the panel unanimously agreed that interim staff should negotiate an agreement with Regional Government Services to provide management support services; and

WHEREAS, interim staff has successfully negotiated an agreement with Regional Government Services to provide management support services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Salinas Valley Basin Groundwater Sustainability Agency authorizes the Chair of the Board to execute and enter into an agreement with Regional Government Services to provided management and support services.

PASSED AND ADOPTED on this ____ day of _____, _____, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Patricia M. Barajas, Salinas City Clerk and Interim Clerk of the Board of Directors of the Salinas Valley Basin Groundwater Sustainability Agency, hereby certify that the foregoing is the true original resolution of said Board of Directors duly adopted and entered in the minutes thereof for the meeting on April 13, 2017.

Dated:
