



# Salinas Valley Basin

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## Groundwater Sustainability Agency

AGENCY MEETING DATE: July 13, 2017

AGENDA ITEM: 7

SUBJECT: Update on Request for Proposals or Qualifications (RFQ) for General Management Services –Authorization to Negotiate with Regional Government Services

RECOMMENDATION: Adopt Resolution Authorizing Interim Staff to Negotiate an Agreement for Services with Regional Government Services (RGS).

### BACKGROUND

Section 9.1 of the Joint Exercise of Powers Agreement (“JPA Agreement”) forming the Salinas Valley Basin Groundwater Sustainability Agency (“Agency”) provides that one or more members of the Agency will provide interim administrative, legal and other support services at no cost to the Agency until the appointment of the Permanent Board of Directors (no later than October 1, 2017). To meet this requirement the City of Salinas (“City”) has provided interim General Manager and Clerk of the Board services to the Agency, and the County has provided interim legal and administrative services.

In order to provide permanent services and advance the JPA to a permanent status your Board approved the issuance of a Request for Qualifications document that began the process of securing management services or the GSA. The RFQ was distributed and two responses were received.

### DISCUSSION

The process of selecting an individual or organization to provide general management services begins with the issuance of the Request for Qualifications (RFQ). The RFQ was issued for approximately six weeks with a response deadline set for June 6, 2017. The RFQ was distributed through a number of organizations or websites that specialize in the distributions of RFQs. Over 40 potential respondents reviewed the RFQ but only two responses were received.

The General Manager then worked with the Board Chair, Board Members and interested stakeholders to develop a panel to interview the two respondents. Interviews took place on July 7, 2017, with the panel unanimously deciding that Regional Government Services would serve the needs of the developing JPA in providing management support services.

RGS is a fee supported Joint Powers Authority specializing in public-sector administration and consulting services. RGS charges for services on an hourly rate and has worked with over 200 agencies since its inception. In our case, RGS is proposing to provide record keeping, financial services and meeting support and ongoing day-to-day-organizational infrastructure needs

It is important to note that RGS is not providing a General Manager at this time. RGS is concerned along with Board Members that the SVBGSA gets the General Manager it needs. To that end, RGS will work with interim staff and the board to run a recruitment process for the GM position.

The request in the Resolution is to authorize interim staff to negotiate an agreement with RGS to provide these services. Successful negotiations would result in an agreement for services brought to your board for approval at the August meeting.

A- Resolution

**Before the Board of Directors of the  
Salinas Valley Basin Groundwater Sustainability Agency**

**Resolution No.**

Resolution authorizing Interim Staff to enter in )  
negotiations with Regional Government )  
Services to develop an agreement for the )  
provision management support services for the )  
Salinas Valley Basin Ground Sustainability  
Agency

WHEREAS, the Salinas Valley Basin Groundwater Sustainability Agency (“Agency”) was formed by a Joint Exercise of Powers Agreement (“JPA Agreement”) effective December 22, 2017; and

WHEREAS, the Formation of the JPA requires that the services of a General Manager and other management services be secured to support the development of the Agency; and

WHEREAS, a Request for Qualifications was prepared and distributed to acquire the services of an individual or organization to serves as the General Manager of the Agency; and

WHEREAS, two responses were received to the RFQ and a panel of Board Members and interested stakeholders was convened to evaluate the proposal it is necessary and appropriate to memorialize the issuance of the Request for Qualifications process for General Management Services to the Agency; and

WHEREAS, the panel unanimously agreed that interim staff to negotiate an agreement with Regional Government Services to provide management support services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Salinas Valley Basin Groundwater Sustainability Agency as follows:

Interim staff is hereby authorized and directed to negotiate a support services agreement with Regional Government Services for the provision of management services.

PASSED AND ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Patricia M. Barajas, Salinas City Clerk and Interim Clerk of the Board of Directors of the Salinas Valley Basin Groundwater Sustainability Agency, hereby certify that the foregoing is the true original resolution of said Board of Directors duly adopted and entered in the minutes thereof for the meeting on April 13, 2017.

Dated:

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